

Brunswick Railroad Days 2005

The City of Brunswick extends a cordial invitation to participate in our 22nd Annual Railroad Days Festival to be held on Saturday, October 1 and Sunday, October 2, 2005 from 10:00 a.m. to 5:00 p.m. Some of the scheduled highlights are, strolling minstrels, live entertainment, unique craft displays, antiques, model train show, and great food. The Brunswick Railroad Museum has three floors of Brunswick history and a huge working model train that depicts life along the railway in the 1950's from Union Station (Washington, D.C.) to Brunswick, Maryland. We will be holding a block party at Railroad Square Stage from 7:00pm to 10:00pm on Saturday evening. New this year is a Flea Market Area!

We had a great turn out for 2004! It was attended by more than 13,000 people including over 80 crafters, a dozen food vendors, and several local non-profit organizations. Applications received by July 29th will receive an incentive bonus (see applications for details). To participate as a crafter, flea marketer, food vendor or organizational display, you must complete and return the enclosed application and "Terms of Participation" form, along with a check or money order paid in full, no later than July 29, 2005. Food vendors or anyone selling baked goods and/or candy, etc. must include a Health Department Food Permit.

Come and join us to celebrate Railroad Days! Brunswick Railroad Days will be held rain or shine. Questions should be directed to Geri Reynolds at 301-834-7500 ext. 3, fax number is 301-694-6040, or recreation@brunswickmd.gov. Additional information can be obtained at www.brunswickmd.gov

Sincerely,

Geri Reynolds
Recreation Coordinator
City of Brunswick



RAILROAD DAYS APPLICATION

October 1 - 2, 2005.

Complete application, "Terms of Participation", and "Hold Harmless" agreements. Return payment in the form of a check or money order (no cash), no later than July 29, 2005 (to receive discount), to City of Brunswick, Railroad Days, One West Potomac St., Brunswick, Md. 21716. For information contact Geri Reynolds, 301-834-7500 ext. 3, or recreation@brunswickmd.gov. Priority considered in order received. Applications post-dated by 7/29 will receive \$10 discount.

	Before 7/29	After 7/29
<input type="checkbox"/> Non-Profit (Fundraising) - Number of 12'X10' Outdoor Spaces	_____ \$15	_____ \$25
<input type="checkbox"/> Non-Profit (No Fundraising) - Number of 12'X10' Outdoor Spaces (Limit to one space)	_____ \$0	_____ \$10
<input type="checkbox"/> Crafter - Number of 12'X10' Outdoor Spaces	_____ \$50	_____ \$60
Number of 10'X10' Indoor Spaces (Indoor spaces - Fire Dept. and other spaces as available)	_____ \$50	_____ \$60
<input type="checkbox"/> Flea Market Space -Number of 12'X10' Outdoor Spaces	_____ \$50	_____ \$60
<input type="checkbox"/> Food Vendor for Profit - Two day cost	_____ \$150	_____ \$200
<input type="checkbox"/> Food Vendor, Non-Profit - Two day cost	_____ \$50	_____ \$100

Food Vendors must include Health Department Food Permit.

Preferred Location _____ Space Number _____

Name _____ Phone _____

Business Name _____

Address _____

City _____ State _____ Zip _____

Maryland Tax Number or Social Security _____

Description of Food and/or Craft Items (Must match Health Permit)

Size/Type of Trailer or Tent/Stand _____ Water hook up ____ Yes ____ No

Electrical Requirements (food vendors only) _____

Signature _____

Date _____

Amount Enclosed _____

Check # _____

Request for Flyers: Number of Rack Cards _____

Number of Posters _____

☐ Will not participate, however remain on mailing list.

TERMS OF PARTICIPATION

The City of Brunswick is sponsoring a Railroad Days Festival on Saturday, October 1 and Sunday, October 2, 2005 from 10:00am to 5:00pm. **The event will be held rain or shine.** There will be a block party at Railroad Square from 7:00 p.m. to 10:00 p.m. on Saturday. Vendors at Railroad Square will be allowed to remain open during the block party.

Spaces will be provided in the area known as Railroad Square and Main Street, which are hard surface streets. Outdoor uncovered spaces - 12' X 10'. Indoor spaces - 10' X 10', available at the fire hall building on West Potomac St.

Set -up times:

Craft Vendors: Outdoor crafters - Friday, September 30, 9:00 p.m.; Saturday, October 1, 7:00 a.m.; Sunday, October 2, 6:00 a.m.

Food Vendors: Thursday, September 29 8:00 p.m.; Friday, September 30 between 10:00 a.m. and 5:00 p.m. **(Applications and a current copy of Department of Health Food Permit must be received by July 29.)**

Roads will be closed at 9:00 a.m. Saturday and Sunday.

NOTE: Friday set-up requires prior contact with Geri Reynolds the week before to facilitate electrical and water service.

After unloading supplies, immediately move vehicles to parking area, No tables, chairs, canopies, etc. will be supplied.

Prohibited Acts and Requirements:

1. No alterations to roadway, curb, or gutter surfaces, i.e., stakes, painting, etc.
2. No vehicles will be permitted in vendor areas between 9:00 a.m. and 5:30 p.m. daily.
3. No overnight storage allowed.
4. No Animals allowed.
5. No soliciting allowed outside assigned spaces. No direct solicitation of sales or loud yelling.
6. Vendors shall adhere to all State and Federal tax collection requirements.
7. Vehicles must be moved to parking area after unloading.

Violations of any of the aforementioned requirements or prohibited acts will result in removal without refund.

The City of Brunswick and their employees will not be responsible for personal injury, loss, damage to property. No liability insurance coverage will be provided by the City of Brunswick.

Cancellation Policy:

Cancellation on or before July 29 - 50% refund minus \$5 processing fee. After July 30 or "no shows" - No refund.

Partial refunds, minus \$5 administrative fee, may be considered due to a medical emergency or death in the immediate family. (Proof required)

While police patrols and security will be in the immediate area, the City of Brunswick will not be responsible for loss to personal property.

I have read, agree, and understand the rules and requirements stated above, and City's Hold Harmless agreement below.

Signature

Printed Name

Date



CITY OF BRUNSWICK

INDEMNITY / HOLD HARMLESS AGREEMENT

To the fullest extent permitted by law, the undersigned Organization/Individual agrees to indemnify and hold the City of Brunswick, its elected and appointed officials, employees, and volunteers and others working on behalf of the City, harmless from and against all loss, cost, expense, damage, liability or claims, whether groundless or not, arising out of the bodily injury, sickness or disease (including death resulting at any time therefrom) which may be sustained or claimed by any person or persons, or the damage or destruction of any property, including the loss of use thereof, based on any act or omission, negligent or otherwise, of the Organization/Individual, or anyone acting on its behalf in connection with or incident to the

Railroad Days Event scheduled for **September 29 through October 2**

except that the Organization/Individual shall not be responsible to the City, on indemnity for damages caused by or resulting from the City's sole negligence; and the Organization/Individual shall, at its own cost and expense, defend any such claims and any suit, action, or proceeding which may be commenced thereunder, and the Organization/Individual shall pay any and all judgments which may be recovered in any suit, action or proceeding, and any and all expense including, but not limited to, costs, attorney's fees and settlement expenses, which may be incurred therein.

Organization/Individual _____

Authorized Representative _____

(Signature)

(Printed)

Address _____

Phone _____ Date _____

Witness _____ Date _____